



Base Bulletin

Vandenberg AFB, CA 93437-0759



22 January 2003

No. 4

The Base Bulletin is published each Wednesday (except holidays). Send proposed bulletin items via email to publishing.management.dci@vandenberg.af.mil or to Publishing Management DCI on the Global, or via fax to DSN 276-6614 or 805-606-6614 to arrive at 30SCS/SCSP-DCI by noon Friday, the week before you want your item to appear. Be sure to include your name, office symbol, and office phone number. Remember to include your home phone number for personal items. Your items will run for two consecutive weeks, and may be resubmitted one week after the last date it was published. Bulletins are valid for 90 days unless rescinded or superseded. Note: If an article requires a 30 SW Form 400, this form must be submitted with the article, or it will not be published.

SECTION I — ADMINISTRATIVE DUTIES

Duty Chaplain: Duty phone, 6-5773. After hours, 6-9961.

Safety Hazard: Dial 5-SAFE (If off base, dial 605-SAFE).

SECTION II — OFFICIAL

1. Team Vandenberg:

a. 30 LRS Vehicle Maintenance Section Closure: 22 Jan 03, will be closed for training. Only priority and safety related maintenance problems will be accepted. For more information, contact MSgt Benesh at 6-8696. (30LRS/LGRVM)

b. African-American Association's General Membership Meeting: 23 Jan 03, 1530 at Chapel 1 Annex to plan for the upcoming Martin Luther King Jr. (MLK) and Black History Month events. All active duty members, spouses, dependents, and retirees are welcome. For more information, contact MSgt Quinn Johnson or SSgt Karon Williams at 6-0358 or 5-3544. POC: MSgt Daniel, SPACEAF/A44C, 6-2830..

c. Commander's Quarterly Combined AFOSH/Hazard Injury Council Meeting: 23 Jan 03, 1400-1530, in the WROCC Theater, Bldg. 7025. All Team Vandenberg Commander's are highly encouraged to attend as well as Reserves, Guard and interested personnel. Purpose of the AFOSH/Hazard & Injury Council is to address all safety, health and fire protection issues. POC: Ms. Pangelinan, 30SW/SEGB, 6-8804.

d. Chiefs' Induction Ceremony: 25 Jan 03, 1800 at the Pacific Coast Club. The Vandenberg Chief's Group cordially invites you to attend their Annual Chief Master Sergeant Induction Ceremony and Dinner honoring the newly selected Vandenberg Air Force Base Chiefs. The menu includes Central Coast Surf and Turf or Stuffed Chicken Breast Italiano for \$25. Dress for military is mess dress/semi-formal and for civilians coat and tie. POC for the event is CMSgt Vee Hunt, 5-6416. (30OG/MA)

e. Team Vandenberg Annual Awards Suspense: All Company Grade Officer, Enlisted, and Volunteer packages are due NLT 1630 Hrs, Monday, 27 Jan 03. HAND CARRY packages to Bldg 10577, 30 SW/PA (moved back to original drop-off), addressed to 30 SW/CGO Board Facilitator, 30 SW/Enlisted Board Facilitator, and 30 SW Volunteer Board Facilitator. Civilian packages are due NLT Friday, 24 Jan 03. HAND CARRY Civilian packages to 30 MSS/DPMP, Bldg 11777, Room C-216. All Rules of Engagement/Criteria can be found at the following link: http://www.vandenberg.af.mil/awards_promotions/guidance/index.htm (30MDG/CEM, 6-8736).

f. Military Training Instructor Visit (MTI): 28 Jan 03, 0900 There will be a briefing for everyone who is interested in this special duty assignment at the Vandenberg Professional Development Center (bldg 10364, Conference Room). POC: SMSgt Tierney, 30SW/CCA, 6-9815.

g. Airmen Against Drunk Driving: The next Airmen Against Drunk Driving meeting will be held on 29 Jan 03 at 1500 in the Services Center. This will mark the first meeting held with the new years executive council. The program is open to all DoD personnel and rides home are confidential. If you or someone you know have been drinking without a designated driver, please call 698-8822/23 Thursday – Sunday. For more information call SrA Paige Ramos 6-6070 or TSgt Thomas Merrett 6-9876. Effective 27 Jan 03the

OPR: 30CS/SCSP-DCI

Distribution: F

TEAM VANDENBERG

following are appointed AADD executive council: Manager: SrA Christopher Doyle 30 SFS, Coordinator: TSgt Frank Barbosa 14I WF, Recorder: SrA Tiffanie Burns 30 SFS, Publicist: SSgt Jayme Lima 30 CES. (30SCS/SCSVC, 6-7544)

h. 30 OG Quarterly Award Winners for the period 1 Oct-31 Dec 02:

- ★ A1C Laura Barth (30 WS) Airman of the Quarter,
- ★ SSgt Kevin Tadder (2SLS)) NCO of the Quarter,
- ★ MSgt Joseph Purcell (2SLS)) SNCO of the Quarter,
- ★ 1st Lt Jason Knight (30 RANS)) CGO of the Quarter,
- ★ 2Lt Brian Love (2LRS)) Volunteer of the Quarter),
- ★ Mrs. Dayna Castro (30 OSS) Civilian of the Quarter (Cat II).

Congratulations to all award winners. POC: Capt Weistroffer, 30OSS/OSOD, 5-0239.

i. 30 MXG Quarterly Award Winners for the period 1 Oct-31 Dec 02:

- ★ SrA Anne McCormick (30SCS) Airman of the Quarter
- ★ SSgt Lee Osberry (30SCS) NCO of the Quarter
- ★ SMSgt Thomas Brown (30SCS) SNCO of the Quarter
- ★ 2Lt Eric Fraser (30SCS) CGO of the Quarter
- ★ Ms. Wendy Bronson (30RMS) Civilian of the Quarter, (Cat I)
- ★ Mr. Ronald Heard (30SCS) Civilian of the Quarter (Cat II)

Congratulations to all award winners. POC: 1Lt Jimmie Bower, 30MXG/CCE, 6-9232.

k. JPASO Scheduling Conference Meeting: 6 Feb 03,1000 at Bldg. 7025 Auditorium. There will be special Airborne Laser Lab presentation during this meeting. In addition several range scheduling briefings are planned with presentations by representatives from JPASO Pacific area ranges including PMRF Barking Sands Hi, Naval Air Pt. Mugu, CA, U.S. Army Kwajelein Atoll and others discussing range instrumentation and operations schedules and issues. POC: Russ Johnson/30RANS/DOUS, 6-8985.

l. Vandenberg Enlisted Action Team (VEAT) Monthly Meetings: 3rd Thursday of every month at the Breakers Dining Facility. The purpose of this organization is to mutually support the enlisted force of Vandenberg AFB and to keep the wing, through the Command Chief Master Sergeant, apprised of enlisted issues. All Team Vandenberg enlisted members are encouraged to attend. POC: SSgt Weida, 30CES/CED at 5-1375 or SSgt Brown at 6-9782.

2. 30th Space Communications Squadron:

a. EMSEC, COMPUSEC, IAAP, COMSEC, Network Security? Find out more on the AFSPC Information Assurance web page at <https://midway.spacecom.af.mil/infoprotect/index.htm>. (30SCS/SCBI, 5-2352)

b. Rescinded Publication: The following item has been rescinded and removed from the VEPDL: 30SWI 33-104, 30th Wing Secure Telephone (STU III) Program. (30 SCS/SCSP, 67892/4)

c. Pure Edge Link: There are more Information Management Tools (IMT's) available from the Air Force E-Publications Forms site weekly. To use the new IMT's you must install the Pure Edge software. For easier access, there is a Pure Edge Download Link available on the VEPDL. If you have any difficulties with the download, please contact your Workgroup Manager. (30SCS/SCSP, 6792/4).

d. Accountability Of Records: Base Records Management (30 SCS/SCBR-DCI) strongly urges all Records Management personnel to review their Records Management Information System (RIMS) ("Office of Record Listing for all Offices" module). If necessary, start conducting hands-on inspections for all office file plans your agency maintains. If your unit recently underwent organizational restructuring, ensure all records reflect that fact; that they can be located and are accountable. This is an IG inspection item. RIMS will give you a complete unit file plan listing. If you are uncertain of what you have or do not have, please contact 30 SCS/SCBR-DCI in Bldg 9340. What we (SCBR) have on file should match with what you have filed. (30 SCS/SCBR, 6-4212)

3. Traffic Management Office:

a. Separating, Retiring or PCSing? PLAN AHEAD! Within 30 days of receipt of orders, stop by TMO, Bldg 11777, Rm C-103 to schedule an appointment for your household goods pick up dates. Remember, the earlier you meet with us, the greater your chances of moving on the date you initially select. As always, we will work with you to the greatest extent possible. POC: SSgt Papa, ext 6-0904 (30LRS/LGRT)

b. It's Your Move: If you are scheduled to make a Government sponsored move this message is for you. The Traffic Management Office (TMO) would like to send you information to assist you with your move. Along with the briefings, an "E" package of tips and information on your upcoming move can be emailed to your computer. POC: Maureen Burt, 6-6932/33 (30LRS/LGRT)

c. Traffic Management Closure: Will be closed on 24 Jan 03 due to declared Family Day. For emergencies please call 6-8037 or the Command Post at 6-9961. (POC: Mr. Haury, 30LRS/LGRT, 6-6931.

4. Civilian Personnel: (30 MSS/DPCE, 6-5847)

a. Tuition Assistance for Career Program Registrants: Tuition assistance is available to Career Program Registrants. The Career Program will pay 75% of the cost with a limit of \$3,500 per fiscal year. All courses, for which TA is requested must be related to the job or the mission of the organization, must improve individual or organizational performance and assists an agency in achieving its mission and performance goals by improving employee skills. Career program will determine whether courses are mission or job-related. Mission related education does not include courses in religion, art, physical education, music, philosophy, literature or history (except for the Historian and Museum Career Program). Courses in written and oral communication, business ethics and values, math, and business management are appropriate. While courses must be validated as mission-related, the CTAP differs from training in that employees rather than management identify requirements, initiate requests for specific courses at institutions of their choice, share in the cost, and attend on a voluntary off-duty basis. Normally, TA will not be provided for courses at the post-masters level or at a level lower or equal to a degree already attained. Instructions for applying for tuition assistance under the Career Programs are available at <http://www.afpc.randolph.af.mil/> under "Civilian" and then "Career Program". Questions can be referred to Ms. Barbara LeFebvre, Civilian Training Office, 5-5913.

b. Civilian Management Training Committee (MTC): The next Civilian Management Training Committee will meet on 30 Jan 03. If you wish to have a civilian training request considered for funding at the next meeting please have your packages submitted to 30 MSS/DPHE, Civilian Training, bldg 14002 (across from the Commissary), by COB 24 Jan 03. All packages must include an original DDFM 1556, course information, and a letter of justification and registration information. If you have any questions please contact Ms. Barbara LeFebvre, Civilian Training Office, at 5-5913.

c. FY03 Career Broadener Announcements for Civilians: The FY03 Career Broadener announcements for the Personnel Civilian Career Program (PCCP) Integrated Human Resource (HR) Career Path will be open effective 10 Jan 03. It is open to all internal civilians with experience in the HR career field. The announcements will close 23 Jan 03 and candidates who self-nominate will have until 7 Feb 03 to submit the required application package. The target for this year is 15 selections (6 GS-12s, 5 GS-13s, and 4 GS-14s) for reporting to their new duties in May - Aug 03 (selection board scheduled for Mar 03). There will also be 6 additional selections as alternates (to cover declinations and unexpected vacancies over the next 12 months). These developmental opportunities are all designed to expand the selectees' knowledge of the HR career field and help prepare them for senior leadership. They are designed to capitalize on the leadership and managerial abilities of PCCP employees and develop those skills for use in all PCCP functional areas. These positions are at base level, MAJCOM, Air Staff or SAF level. Types of positions include Deputy MSSQ commander, Division/Flight Chief Deputy, HR Specialists with duties in multiple functions, Plans and Resources Specialists, EEO Program Analyst (Mil and Civ), Total Person Score Manager, Advanced Distance Learning Specialist, and Quality of Life Specialist. Employees interested in a career broadening opportunities should log on to the AF Civilian Employment web site during the open period at <http://www.afpc.randolph.af.mil/afjobs>, select View Job Announcements, and then select Texas. There will be several announcements based on the grade level and method of recruitment. The job series listed in the announcements are Human Resource Specialist, GS-201, as there is no systems code for multiple series. However, these career broadening positions may be filled in either GS-201 or GS-301 series. There will be several announcements at the GS-12, GS-13, and GS-14 levels. Only internal permanent Air Force employees who self-nominate under this announcement (prior to the closing date) will be considered. In addition to the self-nomination process, employees are required to submit an application package consisting of two items: (1) a resume using the standardized resume format (available on the PCCP web site) and (2) the completed IHR Career Broadening Assessment Form (available on the PCCP web site). The resume format has specific page and font limitations that must be followed and all sections must be completed. Current supervisor and MAJCOM Director of Personnel or Air Staff Director must sign the IHR Career Broadening Assessment Form. Completed application packages should be submitted via e-mail to pccp@randolph.af.mil; however, you may also send via fax (DSN 665-4028 or commercial 210-565-4028) or regular mail (HQ AFPC/DPKCP, 555 E Street West, Suite 1, Randolph AFB, TX 78150-4530) as long as it is received before 7 Feb 03. Application packages not submitted in the standardized format or do not contain all required signatures will be returned. Electronic submissions from the individual signing the document with "Signed by..." in signature block are acceptable. Candidates who self-nominate, but do not submit the application

package will not be considered. Questions can be directed to Ms. Barbara LeFebvre, Civilian Training Office, at 5-5913.

5. 30th Security Forces Squadron Information:

a. Firearms Registration: IAW 30 SWI 31-101, Installation Security Program, Paragraph 14.3.1, all Base residents who own or possess firearms must register them with the Pass and Registration Office. To initiate the process, request an AF Form 1314, Firearms Registration. Members can obtain it from their own unit Orderly Room, or from Pass and ID. If the owner is directed or required to store the weapon in our armory, then take the form (and weapon) to the armory. If the weapon does not need to be stored in the Armory complete the form in triplicate, and take the signed form to Bldg, 11777, Room C-111. For more information, contact your Resource Protection Monitor, or call 5-0797. (30 SFS/SFOSP)

b. Fish & Wildlife: All outdoor recreation on North Vandenberg AFB will be suspended from 8 Jan 03 until further notice. The areas closed to outdoor recreation include areas 1, 2, 2A, and 3. Hunting and outdoor recreation will still be permitted in area 4 and on South Vandenberg AFB. POC: TSgt Gilderson, Fish and Wildlife Section at 6-6804.

6. Civil Engineering:

Attention Base Housing residents: When you notice a problem or malfunction in your home, call 734-5586 to initiate a service call. You will be provided a service call number and estimated date and time the work will be performed. There are three categories of service calls: Emergency for immediate danger to property or life. Must respond within one hour, complete within 24 hours. Urgent impacts quality of life, requires repair (leaking faucets, broken window etc.) Requires completion within 3 calendar days. Routine for mostly cosmetic repair, does not significantly impact quality of life. Requires completion within 5 calendar days. There are always exceptions to this timeline requirement so each service call is addressed on a case-by-case basis by service contracts. If you feel the contractor is not providing you service within these guidelines, an AF Form 714, Customer Complaint Form is available at the housing office for complaints regarding service from the MFH contractor. Service Contracts will review your complaint and take the appropriate action. (30CES/CEH, 6-3477)

OFFICIAL

Robert M. Worley II
Colonel, USAF
Commander

Mary E. Meyer
Chief, Publishing Management

SECTION III — UNOFFICIAL

General Information:

a. Free Money Management Workshop: 23 Jan 03, 1100-1200 at the Catholic Charities Office, 118 North G. St, Suite B (behind the Toyota Car Dealership). Starting a retirement account or a college fund? Buying the right insurance? At this workshop, we will present solutions to the pressing financial tasks that occur. If interested please call 736-6226.

b. Base Theater Schedule: 24 Jan 03: Hot Chick, Rated PG-13, Showtime at 1930 with doors opening at 1910. 25 Jan 03: Solaris, Rated PG-13, Showtime at 1930 with doors opening at 1910. 26 Jan 03: Closed. Please call Theater schedule at 734-1315 for any further information. Please Note: There is a 15-person minimum to show all movies. (AAFES)

c. Free Child Safety Seat Checkup: 25 Jan 03, 100-1400 the Lompoc Police Department will be conducting this check in the Wal-Mart parking lot, 701 W. Central Avenue, Lompoc. Trained specialists from the Police and Health Department will be there to inspect children safety seat for defects or manufactures recall, provide instruction on proper installation, and how to properly place a child in the car seat. Those who are interested in learning this technique should bring their children and car seat to the checkup to insure proper fit and installation. Low-cost safety seats will be available for those who qualify. POC: Officer

Eric Andreasen at 736-2341 or call the Lompoc Police Department Child Passenger Seat Hotline at 875-8130.

d. Girl Scout Cookie Sale: 25 Jan 03 through 9 Feb 03 at the Base Exchange and Commissary the Girl Scouts of Tres Condados will be taking orders. To purchase cookies from a Vandenberg AFB Space and Sea Girl Scout please call 5-2217. Cookies will be delivered in March 03. POC: Cheryl Willard, 6-1119.

e. Scouting For Food: Cub Scout Pack 102 and Boy Scout Troop 394 will be collecting nonperishable food items on 1 Feb 03 from 0900-1600 at the Base Commissary. POC: Matt Lester 6-0002.

f. Vandenberg Officer Christian Fellowship (OCF): Non-denominational bible study meeting Wednesday nights, 1900, at the home of Capt Keith and Christy Keana, 612 Cherry St. We are currently studying from the "Fruits of the Spirit" bible study series. POC: 2SLS/DOA, Capt Keana, 6-6461 or Christy at 734-0696 (home) for more information. Keith.keana@vandenberg.af.mil.

g. Used Eyeglasses Needed: 30 MDG personnel are deploying on a humanitarian mission and are in need eyeglasses now so they can be washed, neutralized and shipped. Drop off points are VAFB Optometry Clinic or Crestview Elementary School as soon as possible. 30MDG/SGPE, 734-1008.

Health and Wellness Center: (To Pre-Register for classes call 6-2221)

a. Tobacco Cessation Classes: 6-week program that includes medication.

b. Sensible Weigh: 4-week weight/fitness class. Call for schedule and to sign up.

c. Risk Reduction Classes: Weekly classes meeting at the MDG, which address Cholesterol, Diabetes, Hypertension and Weight. Topic varies call for schedule and to sign up.

d. Prenatal Exercise Class: Quarterly class. Next class 21 Feb 03, 1200-1300.

e. Breastfeeding and Infant Care Education Class: Quarterly class. Next class 28 Feb 03, 1400-1600

Chapel: (30SW/HC, 6-5773)

a. G.I. Java: All dorm residents are invited to come & enjoy a FREE cup of coffee served just the way you like it. It's open Mon-Sat, 1700-2100 located in the Delta Dayroom. Volunteers are always needed! For information call SrA Straub at 6-5773.

b. Worship Schedule: 1700, Sat: Catholic Mass, Chapel II; 0830, Sun: Praise & Worship Service, Chapel II; 1000, Sun: Catholic Mass, Chapel I; 1130, Sun: General Protestant Service, Chapel I; 1130, Sun: Gospel Service, Chapel I.; 1130, Mon through Fri: Daily Mass, Chapel II.

Family Support Center: To Pre-Register for all Classes, Workshops & Seminars, call the designated point of contact. (30 MSS/DPF, 6-0039)

a. Henry H. Arnold Educational Grant: AFAS provides \$1,500 grants for undergraduate studies to dependent sons and daughters of active duty, retired, deceased, and Title 10 AGR/Reserve, or spouses of active duty members and Title 10 AGR/Reservists, and surviving spouses of deceased Air Force members. Applications are available at the Family Support Center. The applications can also be reached at www.afas.org. Contact Lyn Smith at 5-8551.

b. Pre-Separation Briefing: This briefing is required 90-120 days prior to leaving the service for military members scheduled to retire or separate. This mandatory counseling session consists of service member benefits. Spouses are welcome and encouraged to attend. This session is offered every Tuesday morning, 0800-0900 (except TAP seminar week). Contact Bob Brown at 6-0801.

c. CAL-VET Home Loan Class: 24 Jan 03, 1330 - 1530 at the Family Support Center. One of the major Veterans' benefits is the Veteran's Home Loan Guaranty. It is made to Active duty members, retirees, and Veterans for the purchase of homes, townhouses and condominiums. Learn the application procedures & understand the basic CAL-VET Home Loan process and be cognitive of potential pitfalls. Call Bob Brown at 606-0801.

d. Single Parents Support Group: Meets the second and fourth Tuesday every month, 1130 to 1300 at the Services Center. This is an opportunity for single parents to meet other single parents as well as discuss any stressors with their responsibilities at home or at work. Facilitators are Linda Bastine, 6-9958, and Nancy Sias, 6-8217. No registration is required.

e. Sponsorship Training: 28 January 03, 1500-1600 at the Family Support Center. Learn sponsor responsibilities, relocation resources, and tips to assist your newcomer. Also offered as a tutorial on the "Intranet" or website <http://intranet/sponsor/index.htm>. Call 606-0801 for more information.

30th Services Squadron: (30SVS/SVK, 6-0276)

a. Pacific Coast Club: (For information on any Cub functions, please call 734-4375 or 734-4376).

\$ Club Card Drawing: The drawing is every Friday between 1700 and 2000. \$50 giveaway in each lounge each week. Must be present to win.

Entertainment/Events:

♫ **Live Country Music:** 24 Jan 03, 2100-0100. Check out the band 'Cold Shot' in the Enlisted Lounge.

♫ **Karaoke Night:** 24 Jan 03, 1800-2300.

♫ **Superbowl Party:** 26 Jan 03, Starts at 1400, Both Lounges.

Menu:

🍷 **Foggio's Grand Expansion:** Check out Foggio's new family evening dining now available during regular evening hours. Come enjoy a delicious Foggio's meal in the Club dining room!

🍷 **Mongolian BBQ:** 29 Jan 03, 1800-2000.

🍷 **Weekly Lunch Schedule:** Tuesdays-Mexican, Italian, or Oriental Buffet (on a rotating schedule), Wednesdays-Santa Maria BBQ Buffet, Thursdays-Chicken and Ribs Buffet, and Fridays-Seafood Buffet.

b. Fitness Center: (30SVS/SVMP, 6-3832)

🏃 **New Year's Resolution Fun Run:** 24 Jan 03, 1200.

c. Bowling Center: (30SVS/SVRB, 6-3209/734-1310)

🎯 **Airmen's Night:** 23 Jan 03, 1700-2100. Every Thursday night at the Bowling Center, E-4's and under bowl for just \$1 per game.

🎯 **Name the Bowling Center Contest:** Bowl a game, submit a new name. It's as easy as that! From now until 15 March 03, you can enter the 'Name the Bowling Center' contest. Get an entry form each time you bowl and suggest your new name. Have a chance to win weekly prize drawings. If your name is picked, you get an entire summer of free bowling!

d. Breakers Dining: (30 SVS/SVMF, 6-3219)

🎂 **Birthday Meal:** 23 Jan 03, 1730. Come out and celebrate! For eligible active duty with birthdays during Oct, Nov and Dec 02. Doors open 1700, dinner at 1730. Make your reservations by 17 Jan 03.

🎂 **Superbowl Party:** 26 Jan 03, 1500. Breakers is hosting a free Superbowl party to all SIK members.

e. Youth Center: (30SVS/SVYY, 6-2152)

📷 **Amateur Photo Contest:** Photo contest in February for youths age 7-18. Entries must be in by 17 Feb 03. Entry forms available at the Youth Center.

⚾ **Youth Baseball & Softball:** Registrations will be held at the Youth Center Wednesday through Feb 21, Monday to Friday, 7 am to 5 pm. Baseball ages is 5-13 years, and softball age is 8-13 years. Cost is \$50 for youth center members and \$55 for nonmembers.

f. Marshallia Ranch Golf Course: (30SVS/SVRG, 6-6262)

🏌 **Upcoming Tournaments**

30 Jan 03: Hi Neighbor Shotgun Tournament. Call the Pro Shop for details.

g. Services Center: (30SVS/SVYR, 6-7976)

🕒 **Free Dance Lessons:** Wednesdays, 1830-2100. Free country-western line dancing lessons.

🕒 **Natural Knead Massage:** Gift baskets and gift certificates are available for the holidays.

🕒 **Tops In Blue:** 24 Jan 03, doors open at 1900, show at 1930 at the Lompoc Valley Middle School.

h. Family Child Care: (30SVS/SVYD, 6-4639)

👶 **Child Care Providers:** The need for Child Care Providers has never been greater! Help make a difference and find out how you can become a licensed childcare provider. Contact Gwendolyn Jones at 6-4639 or 6-3255.

i. Outdoor Recreation/Equipment Checkout: (30SVS/SVRO, 6-5908)

🎣 **Bass Club 2003:** 5 Feb 03, 1700. First meeting of the 2003 season will be held at the equipment checkout building.

j. Family Aquatics Center: (30SVS/SVRO, 6-3581)

🏊 **Pool Closure:** Due to heater repairs, the pool will be closed until further notice.

k. Skills Development: (30SVS/SVRS, 6-6438)

🔪 **Classes & Workshops:** Woodworking, Ceramics, Stained-Glass, Framing, and Auto Skills classes are available. Stop by for a complete schedule.

l. Information, Tickets & Travel: (30SVS/SVYR, 6-7976)

🚢 **Valentine Cruise Getaway:** 10 through 14 Feb 03. \$356 per person, inside cabin (shared); \$406 per person outside cabin (shared). Cruise San Pedro to Catalina Island to Ensenada Mexico. Includes round trip transportation.

🚢 **Lake Tahoe Trip:** 23 through 26 Mar 03. \$200 per person single occupancy (\$150 double, \$120 triple). 2 days and 3 nights at the Holiday Lodge, next to the Heavenly ski lift (tickets also available).

Education Center: (30MSS/DPHE, 5-5904).

a. American Military University: Is now offering free undergraduate tuition to spouses of active duty members that are also attending the college as an undergraduate student. The program is called Spouse Schoolmates Scholarship. For more information contact AMU at (703)-330-5398 or on the Internet at <http://www.apus.edu/amu/home/default.asp>.

b. The Air Force Spouse Scholarship program: Is designed to encourage Air Force spouses worldwide to pursue associate/bachelor undergraduate or graduate/postgraduate degrees. The Aerospace Education Foundation provides an annual Spouse Scholarship to spouses of Air Force Active Duty, Air National Guard or Air Force Reserves. The scholarship is for \$1,000 and applications/instructions are available at the Base Education Center, Bldg 14001. Applications will be accepted through 31 Jan 03. If you need more information call the Base Education Center at 5-5904 or Kathy Moran at 5-5905.

Computer Training: (MCA, 6-3771)

a. Personal Computer Systems Training: Call for information and dates for our new classes, Adobe Acrobat Writer, Photoshop Elements, and Advanced Access. Learn Introduction to Computers -- A basic classes for beginners; Word 2000; Word Advanced; Excel 2000; Excel Advanced; PowerPoint 2000; Access 2000 Beginning; Access 2000 Intermediate; Access Lab, Palm PDA Beginning, and Project 2000; Publisher 2000, Front Page 2000, Outlook, and Outlook Email Only. In addition to the existing traditional demonstration/lecture courses offered at the Computer Training Facility located within Bldg. 9360, MCA Engineers, Inc. also reserves 4 hour blocks of time specifically for those students interested in completing Computer Based Training (CBT) Courseware. This provides an alternate method for those who are unable to satisfactorily complete CBT's at their Personal Computer in their work environment. Slots are available both in the morning and afternoon time frame. Call for more information, or e-mail to: lexi.schwartz@vandenberga.af.mil.

b. Computer Tip: Bored Of Borders? - Here are two little known, hardly talked-about keystroke shortcuts that may make your work with cell borders in Excel a tad easier at times, and definitely more interesting: 1. To quickly add an outline border to a cell or a range of cells, press **CTRL + SHIFT + ampersand (&)**. Excel will add a hairline-weight outline border to the cells. 2. To remove all borders from a cell or range of cells, press **CTRL + SHIFT + underscore (_)**.

c. Upcoming Classes: The following classes currently have room and are available on a "first come-first serve" basis. Email us to register for classes you would like to attend.

Course Name	Date(s)	Time
Acrobat Writer Basics	1/21-22	08:00-11:00
Windows - Tips and Tricks	1/22	11:30-12:30
Word Advanced	1/23	08:00-11:00
Photo - Restoration and Red Eye	1/24	11:30-12:30
Palm PDA - Beginning	1/24	08:00-11:00
Outlook Email Only	1/24	08:00-11:00
Windows Explorer - Tips and Tricks	1/27	11:30-12:30
Photo - Panorama	1/29	11:30-12:30
Certification & Accreditation	1/29	08:00-11:30
Internet Explorer - Using Search Engines	1/31	11:30-12:30

NOTE: Walk-ins are always welcomed !

American Red Cross

Spanish Bilingual Disaster Responder Courses. Santa Barbara County Chapter, Santa Maria Office American Red Cross, 222 West Carmen Lane, 928-0778. We are looking for bilingual volunteers to participate with the Red Cross in case of disaster to assist the affected community. Classes will be held in Spanish.

Course	Date	Time
Mass Care Overview	24 Jan 03	1800-2130
Damage Assessment	31 Jan 03	1800-2130
Shelter Operations	7 Feb 03	1800-2130
Shelter Simulation	14 Feb 03	1800-2130
Providing Emergency Assistance to Families	24 Feb 03	0830-1700
Disaster Action Team Workshop DAT	28 Feb 03	1800-2130

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Classes are held in the Santa Maria Office at 222 West Carmen Lane, Suite 102. All classes are free. The objective is to train individuals and/or groups as primary responders with the Red Cross in case of disaster in our community. To register or for more information, please call (805) 928-0778.

Items For Sale or Wanted

For Sale: 2000 Honda TRX300EXY. Like new \$4000.00. Extended warranty. Call 734-4034.